

I am a motivated individual with a passion for design and I committed to pursuing a long term career in graphic design. A good eye for detail, organised working and general computer knowledge help me to take a project quickly from brief to completion. I am always willing to further my computing skills and do this by keeping abreast of new and changing software.

SKILLS

Software Competence

I am able to use a range of the most popular programs such as; Adobe Photoshop, Illustrator and CorelDraw proficiently and complete projects using them quickly, efficiently and to a high standard on either Apple mac or PC.

I can use office software to create documents and complex spreadsheets, for use in everyday records and correspondence needs.

I have experience with building websites, understanding the principles of CSS and unique constraints and freedoms that this media brings.

Design Understanding

I understand that creating a design that meets the clients budget is just as important as a striking result, and keeping it simple does not mean it lacks impact.

Organisation

My organisation skills enable me to stay calm under pressure of deadlines this also allows me to work more efficiently, and therefore more effectively, to get the best result completed on time.

EMPLOYMENT

After completing my formal studies I did three months voluntary work for Couple Counselling Central Scotland whilst looking full time employment. During which time I designed a new identity; applying it to posters leaflets, stationery items and other marketing materials. In 2007, I was contacted once again and asked for advice and to update this work following a change of organisation name to Relate Forth Valley, this included the reconstruction of their website.

Since mid 2004, I have worked as a graphic designer for Recognition Express in Grangemouth. This requires me to work to tight deadlines on a variety of projects, for blue chip and local companies. My role involves the use of many production techniques, to take orders to completion, including vinyl and digital print to create signage and personalised clothing. I also create print ready artwork for other companies who supply us products. Furthermore I have to troubleshoot and resolve IT problems and talk regularly to clients both in person and on the telephone to ensure their individual needs are met. The nature of our business encourages me to work independently to complete tasks, promotes use of my initiative and requires me to be flexible with my ideas and time. This said, as the business is small we need to ensure a tight team working to meet the deadlines of our customers.

GRAPHIC DESIGN

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EDUCATION

Falkirk College of Higher and Further Education

Graphic Design HND September 2001 – June 2003
Course modules included: General Graphic Design , Typography ,
Media for Illustration , Figure and Life Drawing , Desktop Publishing , Electronic Image
Generation , Graphic Design Production , Professional Practice , Design Project ,
Publishing for the Internet , Corporate Identity , Publicity , Book and Magazine , Label
and Packaging , Work Placement and Major Graphic Design Project.

Advanced Award in Art and Design September 2000 – June 2001
Courses included: Interior Design , Public Art and Graphic Design

Larbert High School September 1994 – June 2000

4 Higher Grades
Art and design
Graphic Communication
Physics
Mathematics
7 Standard Grades
Achieved at credit or general level

EXTRA INFORMATION

I have an interest in technology beyond my current job requirements, this has led me to develop an excellent understanding of computer systems, networking and software. My motivation and enthusiasm to continuously learn would make me a valuable addition to any team.